

# **Performance Report**

Bay of Islands Maritime Park Incorporated

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## **Entity Information**

### **Bay of Islands Maritime Park Incorporated**

#### **For the year ended 31 March 2019**

##### **Legal Name of Entity**

Bay of Islands Maritime Park Incorporated

##### **Entity Type and Legal Basis**

Bay of Islands Maritime Park is an incorporated society established under the Incorporated Societies Act 1908.

##### **Registration Number**

NZBN: 9420943174829

Charities Registration Number: CC42083

##### **Entity's Purpose or Mission**

Bay of Islands Maritime Park Incorporated is a community environment awareness group. Its vision is "Waking up with brimming biodiversity. Native naturally!" Its mission is "Restoring native life on land, in freshwater and the sea. Dream by dream!"

##### **Entity Structure**

Bay of Islands Maritime Park Incorporated has a co-governance structure with the Society's business being conducted within two semi-committees working together or separately (one for matters marine – "Fish Forever", and one for catchment matters – "Living Waters BOI-Waiora").

Officer- bearers elected at an AGM or SGM shall be Co-Chair (Marine), Co-Chair (Catchment), Co-Secretary (Marine), Co-Secretary (Catchment) and Treasurer. Up to three ordinary officers (committee members) may be elected to each semi-committee at the AGM, but supplementary committee members may be elected or appointed at notified meetings of either semi-committee.

Only members of the Society may be elected or appointed as officers. The term of officers is one year, but retiring officers shall be eligible for re-election.

##### **Officers**

Co-Chair Catchment: Vicky Froude

Co-Chair Marine: Dean Wright

Co-Secretary catchment: Chris Richmond

Co-Secretary Marine: John Booth

Treasurer: John Russell

**Catchment Semi-Committee Officers**

Bob Bingham

Sandra Scowen

Ruth Bateman

John Booth

**Marine Semi-Committee Officers**

Ria Bright

Karen Field

Chris Booth

Nici Curtis

Ken Grange

**Main Source of Entity's Cash and Resources**

The entity's activities are funded by grants, donations and memberships.

**Main Methods Used to Raise Funds**

The entity raises funds by applying to contestable funding sources such as Foundations, Government Agencies and Environmental funds for tagged grants to resource specific projects. Administrative funds are raised through memberships.

**Physical Address**

15 Pukewhau Road

Opito Bay

Kerikeri

# Statement of Service Performance

## Bay of Islands Maritime park Incorporated

For the year ended 31 March 2019

### Description of Entity's Outcomes

Preserve, protect and enhance the indigenous marine biota and ecosystems, the quality of both marine and catchment waters, and the natural character of the coastal environment and catchments in the Bay of Islands.

### Description and Quantification of Entity's Outputs

#### Bay of Islands Maritime Park Incorporated

- AGM held September 2018.
- Completed Annual Enterprises Survey for Statistics New Zealand.

#### Working Committee - Fish Forever

- Held meetings in May, July, October, November, February and March.
- Presented submissions and expert evidence to **Hearings Commissioners for the Proposed Regional Plan for Northland** (marine and coastal, air, freshwater and freshwater bodies, some aspects of land-use), especially mangroves and marine protection.
- Assisted in achieving a seamless rollover of the Manganui Bay Rahui.
- Attended Kaimoana Ake Tonu Atu – Seafood Forever hui Tauwhara marae.
- Corresponded with Minister of Conservation on Marine Protection issues in the Bay of Islands.
- Erected additional no-fishing signage at Manganui Bay. Produced information flyers for Dive operators.
- Initiated rahui area being included in navionics digital charts.
- Published newsletters and regular face book posts on our work and marine conservation matters.
- Exhibited at Conservation Festival Paihia.
- Exhibited at Waimate Show.
- Secured \$10,000 funding from Foundation North for public outreach.

### Working Committee – Living Waters

- Held eight committee/working meetings over the year.
- Presented submissions and expert evidence to **Hearings Commissioners for the Proposed Regional Plan for Northland** (marine and coastal, air, freshwater and freshwater bodies, some aspects of land-use).
- **Tangatapu wetland and eroding hill side**: held a wetland planting day, continued releasing earlier plantings.
- **Pipiroa – Te Wahapu twin catchment ecological restoration** project: held 30 public working bees including a public wetland planting day; prepared a draft twin catchment ecological restoration strategy and draft interpretation panels (to go along part of the Okiato – Russell Walkway) for consultation, bird monitoring programme setup, prepared biodiversity property plans for some larger private holdings in the two catchments.
- **Kawakawa – Taumarere**: began work on establishing a floodplain and whitebait habitat ecological restoration project involving several landowners and public lands around Taumarere.
- **Kerikeri River** – advice on riparian and wetland restoration.
- Continued discussions to establish a management agreement with FNDC.
- Prepared a Living Waters-BOI health and safety plan to apply to all projects and approved by FNDC.
- Exhibited at the Conservation Festival Paihia in December 2018.
- Secured \$15,000 funding from Foundation North for public outreach, website renewal, biodiversity planning and plant pest control.
- Received confirmation of a Stephenson Fund grant for pest plant control in private covenanted land in the Pipiroa and Te Wahapu catchments.
- Received a donation from Okiato Ratepayers and Residents Association to contribute towards interpretation panels in the Pipiroa and Te Wahapu catchments.

# Approval of Financial report

**Bay of Islands Maritime Park Incorporated**

**For the Year ended 31 March 2019**

The Committee are pleased to present the approved financial reports for the Bay of Islands Maritime Park Incorporated for the year ended 31 March 2018.

APPROVED

.....

Member

Date.....

.....

Member

Date.....

# Bay of Islands Maritime Park Incorporated - Profit and Loss

## Profit and Loss

Bay of Islands Maritime Park Incorporated  
1 April 2018 to 31 March 2019

Add Summary

31 Mar 19

<b>Income</b>	
Memberships	685.97
<b>Total Income</b>	<b>685.97</b>
<b>Gross Profit</b>	<b>685.97</b>
<b>Less Operating Expenses</b>	
AGM	117.24
Depreciation	245.41
Donations to other organisations	60.00
Meeting Expenses	46.96
Xero Accounting Subscription	514.88
<b>Total Operating Expenses</b>	<b>984.49</b>
<b>Net Profit</b>	<b>(298.52)</b>



# Bay of Islands Maritime Park Incorporated - Balance Sheet

## Balance Sheet Bay of Islands Maritime Park Incorporated As at 31 March 2019

Add Summary

31 Mar 2019

### Assets

#### Bank

BOI Maritime Park	5,365.85
Fish Forever	21,372.87
Living Waters	50,410.35
<b>Total Bank</b>	<b>77,149.07</b>

#### Fixed Assets

Accumulated Depreciation - Fixed Assets	(8,620.67)
Fixed Assets	9,042.91
<b>Total Fixed Assets</b>	<b>422.24</b>

#### Total Assets

**77,571.31**

### Liabilities

#### Current Liabilities

GST	218.30
Rounding	(57.06)
<b>Total Current Liabilities</b>	<b>161.24</b>

#### Non-Current Liabilities

Donations BOIMP Various	100.00
Donations FF Various	150.00
Donations Pipiroa Various	3,631.63
Donations Wairoa Various	680.89
Funding - Actionmail Ltd Donation	450.00
Funding ASB LW Communications	15,350.00
Funding FNDC LW Pipiroa	998.30
Funding - FNDC CB Grant LW Wairoa Stream	569.00

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Funding - World Wildlife Foundation Donation LW Tangatapu	3,803.66
Funding - WWF Donation LW Pipiroa	10,178.70
Funding ASB BOIMP Communications	2,503.93
Funding ASB FF Communications	6,239.70
Funding FNDC CB Grant Okiato Reserve	1,500.00
Funding Mazda Foundation LW Rangitane	10.10
Funding Ministry for Environment LW	1,977.39
Funding- Morton donation LW Tangatapu	7,526.18
Funding NRC LW	960.86
<b>Total Non-Current Liabilities</b>	<b>56,630.34</b>
<b>Total Liabilities</b>	<b>56,791.58</b>
<b>Net Assets</b>	<b>20,779.73</b>
<b>Equity</b>	
Current Year Earnings	(298.52)
Retained Profits/Accumulated Losses	21,078.25
<b>Total Equity</b>	<b>20,779.73</b>

# Statement of Cash Flows

Bay of Islands Maritime Park Incorporated

For the year ended 31 March 2019

<b>Cash Flows from Operating Activities</b>		<b>2019</b>
<b>Receipts</b>		
Memberships		788.89
<b>Total Receipts</b>		<b>788.89</b>
<b>Payments</b>		
AGM		(134.83)
Meeting Expenses		(54.00)
Xero Accounting Subscription		(592.13)
Donations to other organisations		(60.00)
<b>Total Payments</b>		<b>(840.96)</b>
<b>TOTAL CASH FLOWS FROM OPERATING ACTIVITIES</b>		<b>(52.07)</b>
<b>GST</b>		
GST		2,909.18
<b>TOTAL GST</b>		<b>2,909.18</b>
<b>CASH FLOWS FROM GRANTS AND DONATIONS</b>		
Donations Pipiroa Various		(255.34)
Donations Pipiroa Various		1,000.00
Funding ASB BOIMP Communications		(34,351.50)
Funding ASB BOIMP Communications		24,900.00
Funding ASB FF Communications		(3,597.97)
Funding ASB FF Communications		15,280.32
Funding ASB LW Communications		(365.22)
Funding ASB LW Communications		17,114.67
Funding - WWF Donation LW Pipiroa		(591.30)
Funding - WWF Donation LW Pipiroa		5,385.00
Funding - World Wildlife Foundation Donation LW Tangatapu		(2,066.52)
Rounding		(57.06)
Donations BOIMP Various		100.00
Funding FNDC CB Grant Okiato Reserve		1,500.00
<b>TOTAL CASH FLOWS FROM GRANTS AND DONATIONS</b>		<b>23,995.08</b>
<b>Net Cash Flows</b>		<b>23,943.01</b>
<b>Cash Balances</b>		
Cash and cash equivalents at beginning of period		50,296.88
Cash and cash equivalents at end of period		77,149.07
<b>Net change in cash for period</b>		<b>26,852.19</b>

# **Statement of Accounting Policies**

## **Bay of Islands Maritime Park Incorporated**

### **For the year ended 31 March 2019**

#### **Basis of Preparation**

The entity has elected to apply cash-basis accounting in which transactions are recorded when cash is received or paid.

#### **Goods and Services Tax**

The entity is registered for GST.

#### **Income Tax**

Bay of Islands Maritime Park Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

# Notes to the Performance Report

## Bay of Islands Marine Park Incorporated

### For Financial Year ended 31 March 2019

**1. Property, Plant and Equipment**

As shown in balance sheet.

**2. Accumulated Funds**

Shown as equity in the balance sheet.

**3. Commitments**

There are no commitments as at 31 March 2019.

**4. Contingent Liabilities and Guarantees**

There are no contingent liabilities or guarantees as at 31 March 2019.

**5. Related Parties**

The following committee members have received payment to reimburse expenses and/or for contracted specialist services during the financial year:

<b>Committee Member</b>	<b>Reimbursement</b>	<b>Specialist Services</b>
	<b>\$</b>	<b>\$</b>
J Russell		1500
D Wright	617	2730
S Scowen		1330
C Richmond		1047
R Bright		135
V Froude		1100
J Booth	179	
K Field	254	

**6. Events after Balance Date**

There were no events that have occurred after the balance date that would have a material impact on the Performance Report.

**7. Ability to Continue Operating**

The entity will continue to operate for the foreseeable future.

## Bay of Islands Maritime Park Incorporated

## Statement of Receipts and Payments

	2018/19	2017/18
<b>1/4/2018-31.3.2019</b>		
	\$	\$
<b>Operating Receipts</b>		
Donations fundraising and similar receipts	1100	1864
Fees, subscriptions and other receipts from members	789	772
Receipts from providing goods and services	40730	5385
<b>Total Operating Receipts</b>	42619	8021
<b>Operating Payments</b>		
Grants and donations paid	60	
Payments relating to goods and services	18616	16236
<b>Total Operating Payments</b>	18676	16236
<b>Surplus/Deficit</b>	23943	-8215
GST	2909	-1346
<b>Increase/Decrease in Bank Accounts and Cash</b>	26852	-9561
<b>Bank accounts at beginning of financial year</b>	50297	59858
<b>Bank Accounts at end of financial year</b>	77149	50297
<b>Represented by:</b>		
Cheque accounts	77149	50297
<b>Total Bank Accounts at End of Financial Year</b>	77149	50297

## Bay of Islands Maritime Park Incorporated

## Statement of Resources and Commitments

March 31 2019	This Year	2018
<b>Schedule of Resources</b>	\$	\$
<b>Bank Accounts</b>	77149	50297
<b>Money Held on Behalf of Others</b>		
Donations BOIMP Various	100	
Donations FF Various	150	150
Donations Pipiroa Various	3632	2887
Donations Wairoa Various	681	681
Funding-Action Mail Ltd Donation	450	450
Funding FNDC CB Grant Okiato Reserve	1500	
Funding FNDC LW Pipiroa	998	998
Funding FNDC CB Grant Wairoa Stream	569	569
Funding WWF Donation LW Tangatapu	3804	5870
Funding-WWF Donation Pipiroa	10179	5385
Funding ASB BOIMP Communications	2504	11955
Funding ASB FF Communications	6240	-5443
Funding ASB LW Communications	15350	-1399
Funding Yates Donation LW Tangatapu		
Funding Mazda Foundation LW Rangitane	10	10
Funding Ministry Environment LW	1977	1977
Funding Morton Donation LW Tangatapu	7526	
Funding NRC LW	961	961
Deposits Received in Advance Funding Organisations		5649
GST	218	-2692
<b>Total Money Held on Behalf of Others</b>	56849	28008
<b>Money Owed to Entity</b>		0
<b>Money Payable by Entity</b>		0
<b>Other Commitments</b>		0
<b>Guarantees</b>		0
<b>Fixed Assets (Book Value)</b>	422	668